

IT Strategic Advisory Committee
October 21, 2013

Attending: Duane Larick, Susan West, A. Blanton Godfrey, Mardecia Bell, Eric Sills, Charles Cansler, Julie Brasfield, Kim McAllister, Marc Hoit, Mike Poterala, Lori Johnson, Barbara Carroll, Louis Hunt, Steve Keto, Stan North Martin, Jim Klingler, Kristin Antelman, and Jacqueline Krim.

- ♦ Review of Minutes: Minutes of the September 10, 2013 meeting were reviewed and approved.
- ♦ Presentations and Discussions
 - A. Change Request ePAR – Julie Brasfield and Charles Cansler presented a change request for an electronic prior approval request. Julie discussed the age and multi-step process of the system currently in place. Julie also noted that the change request was for 600 hours, and that the change request was being brought forth to seek any questions, comments, or major objections, since a vote wasn't required.
Julie reported that the current electronic process is time intensive and frustrating to the users. Steve Keto noted that the electronic prior approval request is a critical part of the contract and grant process.
Julie explained that new work flow procedures, currently being fine tuned, would enable the new electronic prior approval request process to streamline electronic prior approval requests. Julie noted that once the new electronic prior approval request process and electronic system changes were established and in use, there would be a decrease in the amount of steps and time needed for an approval.

Members of the IT Strategic Advisory Committee (ITSAC) discussed the change request and agreed that they did not have any objections and that the electronic prior approval request should move forward.

- B. Review of the Draft IT Strategic Goals – Stan North Martin presented a review of the Draft IT Strategic Goals. Stan noted that the goals can be found at https://docs.google.com/a/ncsu.edu/document/d/1tevn1R9L347Pad-emBCFG4J4fhmX6gwTfD_Tk0ZkqWM/edit?pli=1
Stan reported that the strategies will be worked on at University IT Strategy Development Session meetings offered twice in November and noted that ITSAC members were invited to the sessions.

ITSAC members discussed the Draft IT Strategic Goals and requested clarification in some terminology. It was determined that the term resources would be further defined, and that other wording would be reviewed and modified to clarify intention. ITSAC members also suggested and discussed possible sources of revenue. ITSAC members

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requested that Marc Hoit share the Draft IT Strategic Goals with the executive officers and Marc noted that he would.

Approvals and Decisions: None

Next meeting is scheduled for November 25, 2013