

IT Strategic Advisory Committee  
November 25, 2013

Attending: Marc Hoit, Kim McAllister, Mardecia Bell, Charles Cansler, Mike Potelera, Jim Klingler, Tom Miller, Susan West, John Baines, A. Blanton Godfrey, and Louis Hunt

- ♦ Review of Minutes: Minutes of the October 21, 2013 meeting were reviewed and approved.
- ♦ Presentations and Discussions
  - A. Data Sensitivity Framework – Mardecia Bell delivered a PowerPoint presentation summary of the Data Sensitivity Framework (DSF) documentation and noted that John Baines is the author. Mardecia also reported that John is retiring and that his last day working at NC State University is Wednesday.

Mardecia gave an overview of the purpose of DSF, and explained the documentation provided including the Sensitivity Classification Table, how DSF works, storage locations for university data, the FAQ section, and the major benefits of DSF. Mardecia noted that the DSF documentation was brought to the IT Strategic Advisory Committee (ITSAC) previously and approved, and that today's presentation is an update. Mardecia reported that the examples formerly requested are now included and noted the main changes and application sponsors. Mardecia reported that the DSF document is in the ITSAC shared Google folder, in the Google Drive, for ITSAC members' review.

ITSAC members discussed the target audience for the different sections of the DSF documentation. John Baines reported that the encryption tables have been removed from the documentation until the Office of Information Technology (OIT)'s Security and Compliance Department can work with the developers and more work can be done in PeopleSoft. John noted that encryption controls will initially be best practices, but will be put in place to become compliance standards in July of 2014.

Marc Hoit requested clarification of the reference of the cloud service versus the Google Drive. Mardecia noted that a clarifying statement would be added.

ITSAC members discussed the data sensitivity review process.

- B. Windows XP Support Statement– Marc reported that Microsoft is ending support for Windows XP in April, 2014. Marc explained that beginning in April, Windows XP will no longer be patched, and hence will no longer be secure. Marc reported that therefore, except in exceptional circumstances (e.g., equipment currently in place that can only be used on XP computers), beginning in April, Windows XP will no longer be an acceptable computer operating system on campus. Marc reported that OIT has sent out a statement.

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Mardecia reported that there will be an exception process and that it will only be for the computers that require equipment that only runs on Windows XP and not for budgetary purposes. Mardecia reported that the exception process will be available in January 2014.

ITSAC members discussed whether students might possibly be continuing to use Windows XP on their personal laptop and desktop computers.

- C. Major Data Center 2 Renovations – Marc reported on the spring project to provide a backup for the current Data Center 2's split cooling system. Marc explained that presently one half is on the campus cooling loop and if the power goes out, then the cooling stops. Marc noted that in April to May of 2014 work will begin on a set up that, once completed, will keep the cooling loop, but if the power goes out, a backup also becomes available.

Marc reported that there is no time when the system can be shut down for a week or two, therefore, the work will be performed while the system is running and the air conditioning will be shut down. Marc reported the risks and that it is possible that something may shut down while the work is underway, but Marc noted that other cooling work has been done in the data center and that it went flawlessly. Mardecia reported that OIT is working on some hypothetical scenarios and ensuing action plans. Mardecia reported that at any given time someone is going to be impacted by the work, but that OIT will be adjusting for schedules, such as payroll weekends, as best it can when arranging for the work.

ITSAC members discussed contacting high performance users, giving notice, and including the topic as an item on the Dean Council's agenda.

Approvals and Decisions: None

Next meeting is scheduled for December 16, 2013