

IT Strategic Advisory Committee Meeting
June 18, 2012

Attending: Keith Boswell, Jackie Krim, Carolyn Argentati, Barbara Carroll, Steve Keto, John Taylor, Rick Liston, Marc Hoit, Mary Peloquin-Dodd, Cecile Hinson, Leslie Dare, Stan North Martin, Eric Sills, Mardecia Bell, Susan Klein, and Kim McAllister

- ♦ Review of Minutes – Minutes of the March 26, 2012 meeting were reviewed and accepted.

- ♦ Presentations and Discussions

A. The committee discussed establishing the ability of its committee members to send a representative, if the committee member is unable to attend, in their stead to an ITSAC meeting. The committee agreed that henceforth its membership would be able to do so and established that the designated representative would have a similar scope as the member he/she is representing. The committee also agreed that the designated representative would be able to vote while in attendance at the meeting.

B. File Storage Directions for Campus - Eric Sills presented a PowerPoint overview on file services which included Google Drive and Cloud Storage. The committee requested that the presentation be emailed to each member. Eric will email it to Kim McAllister. Kim will email it to committee members.

The committee discussed file storage issues including security. Steve Keto requested that Marc Hoit's team put together a paper on file storage that the committee can review and discuss. Marc noted that today's presentation was the first step in that direction. Committee members discussed file storage training and accountability.

C. Subcommittees – Marc reviewed meeting format options for ITSAC (e.g., hybrid meetings) with the committee. The committee discussed the options and determined that it wanted more information on some regulations for different formats. Marc will check on specific regulations with the Office of General Counsel and bring the details back to the committee for further discussion. Marc noted that the goal is for the ITSAC meetings to be strategically and topically based.

- ♦ Updates and Discussions

A. QAS Software – John Taylor reported that Advancement's QAS software license is about to expire. John noted that QAS operates in many applications, but that it needs shared standards between applications. John reported that Advancement is doing a large amount of direct mail and that they spend approximately 400 man hours a year to clean up "bad data". John noted that much of the difficulty is that the data is not in accordance with the

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requirements of the United States Postal Service. John asked the committee if the issue of address verification standardization between applications could be reviewed.

The committee discussed resources and priorities. Marc noted that all of the projects are being brought together for review. The committee agreed that each project will be evaluated based on resources and priorities.

B. Topics For Future Meetings

1. Back up and business recovery
 - a. What is being worked toward and what are the estimated dates?
 - b. What does the university do when things are down?
 - c. How long will it take to get back up?
2. Update on major IT initiatives
3. Datamart, data warehouse
4. Overriding principles
5. Discussion of the life expectancy of enterprise systems - to be held in early spring 2013

Approvals and Decisions: None

Next meeting is scheduled for July 16, 2012